

OBTAINING CLEARANCE CERTIFICATE

OBTAINING CLEARANCE CERTIFICATE WITH NO DUES IS MANDATORY TO ALL THE BONAFIDE MEMBERS OF THE UNIVERSITY AND AFFILIATED/ CONSTITUENT COLLEGE COMMUNITY

- The library books/ tickets/ membership cards are the property of the library and are to be returned and dues, if any, be cleared/ paid and a clearance certificate be obtained from the Central Library after obtaining the clearance from respective libraries.
- It will be mandatory to each and every bonafide member of the Library to obtain **No Dues from the Central Library after obtaining the clearance from respective libraries.**
- All formalities to obtain clearance certificate are to be completed by the member before taking the university examination or submitting the theses/ dissertations or terminating connection with the affiliated/ constituent college or the university as the case may be.
- Those members who have been offered Text Book Usage facilities are required to obtain first the no dues from their respective libraries with regard to return of Text Books before they approach the Central Library for final clearance.
- A research student is required to submit a clearance certificate of the library to the Board of Research Studies before the research work is accepted for examination.
- It will be mandatory for all the constituent / affiliated colleges to seek the clearance certificate from Teachers, PG and UG level students who have obtained library membership of the DULS libraries and of South Zone UG Library.
- It will be mandatory for the Central Library to inform the affiliated/ constituent colleges about the membership of the DULS obtained by their bonafide teachers, students.
- No Affiliated/ Constituent College/ Institution/ Department/ Administrative machinery of the University shall issue a discharge certificate to any of its student/teacher/non-teaching staff who is a member of the library without obtaining a Library No Dues Clearance Certificate from the Central Library.
- Clearance Certificates are not issued to non-members.