

# DELHI UNIVERSITY LIBRARY SYSTEM REGISTRATION FORM FOR SUPPLY OF BOOKS

## Request for Renewal of Registration

I/We \_\_\_\_\_ the Proprietor(s)/ Others (Please specify) \_\_\_\_\_ of the firm/company submit the following information for renewal of registration as book suppliers to the Delhi University Library System for the Financial Year 2019-20.

Previous Registration No.: \_\_\_\_\_

Name & Address of the firm: \_\_\_\_\_

Contact : Mob. No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Email \_\_\_\_\_

### Enclosures:

- Summary of Book Supply transactions with Delhi University Libraries

S.No.	Name and Address of the Library	No. of Books submitted for approval 2018-19	No. of Books supplied and their total price for 2018-19
1			
2			
3			
4			

2 Self -attested copy of the Income Tax Return for the Financial year 2018-19.

3 Duly signed copy of the term and conditions prescribed by the University.

4 The changes in the registration particulars of the firm.

### UNDERTAKING

I/We undertake that:

- I/We have carefully read the terms and conditions for registration and supply of books to the Delhi University Library System as amended from time to time and agree to supply books to University of Delhi on the said term and conditions.
- I/We shall participate actively in the supply of books to the University and agree to the display and sale of latest relevant books at the library or the faculty/department whenever the University organizes such event(s).
- The information given above is correct.
- Any change in the registration particulars of the firm shall be intimated immediately.
- I/We shall be liable to action as deemed fit by the University for any misrepresentation or suppression of facts, malpractices if any, adopted by the firm or its employees whenever such acts are noticed.

Contact No.(s) \_\_\_\_\_

Signature of the Proprietor \_\_\_\_\_

Email \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Seal \_\_\_\_\_